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SEVENTEENTH ANNUAL REPORT  
OF THE  
TRUSTEES AND SUPERINTENDENT  
OF THE  
INDIANA INSTITUTE  
FOR THE  
EDUCATION OF THE BLIND.  
TO THE GOVERNOR.

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INDIANAPOLIS:  
JOSEPH J. BINGHAM, STATE PRINTER.

1863.

## OFFICERS OF THE INSTITUTE.

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### *Trustees :*

A. WALLACE, President.  
JOHN BEARD,  
JOHN S. SPANN.

### *Secretary :*

T. A. LEWIS.

### *Physician :*

J. M. KITCHEN, M. D.

### *Superintendent :*

W. H. CHURCHMAN, A. M.

### *Assistant Officers :*

H. W. BALLARD, Literary Teacher.  
M. B. CLARK, Music Teacher.  
S. MCGIFFEN, Handicraft Teacher.  
MRS. E. J. PRICE, Matron.  
MISS S. J. LARNED, Literary Teacher.  
MRS. H. A. MOORE, Literary Teacher.  
MISS GUS. A. DYER, Music Teacher.  
MISS P. HAWLEY, Handicraft Teacher.



## TRUSTEES' REPORT.

To His Excellency, O. P. MORTON,  
*Governor of the State of Indiana:*

The undersigned Board, whose duty it is to direct the management of "The Institution for the Education of the Blind," have the honor to submit for your consideration, in compliance with law, the following summary, as their "Seventeenth Annual report:"

From the failure of the last Legislature to make the usual appropriations for the support of this and the other benevolent institutions of the State, it was feared that we would be under the necessity of closing our school until after the convening of the next Legislature, or for a period of two years, or thereabouts; which event must have proved exceedingly detrimental to the best interests of the Institution, and the welfare of the unfortunates for whose benefit it was established.

But by the blessing of Divine Providence, who mercifully smiled upon the humane efforts put forth by your Excellency, this calamity has thus far been averted, and we are permitted to record another year of prosperity in the history of our interesting charge. In view of this happy result, we cannot but congratulate the parents and friends of our pupils, as well as the people at large.

The report of our Secretary, hereto appended, shows in detail all the warrants issued by him in accordance with allowances by the Board during the past fiscal year, which closed on the 31st ultimo. The aggregate amount of these allowances, it will be seen, is eighteen thousand five hundred and fifty-seven dollars and eighty cents (\$18,557 80). The following table, made up from accounts on file



at the Institute, exhibits, under appropriate heads, a classified statement of the several objects of expenditure:

On account of fees and mileage of Board of Trustees, and salary of their Secretary.....	\$464 73
On account of salaries of Teachers, and other subordinate officers.....	2,362 50
On account of wages of employees.....	1,906 07
On account of groceries and provisions.....	7,015 65
On account of stable expenses, including the purchase of one horse.....	310 91
On account of fuel and lights.....	1,893 12
On account of drugs and medicines.....	105 38
On account of funeral expenses of pupil from Henry county.....	33 00
On account of clothing and traveling expenses of pupils.....	1,673 54
On account of postage and telegraphage.....	39 00
On account of school apparatus, including musical instruments.....	51 14
On account of books, stationery, and printing.....	221 61
On account of tools and fixtures for work-shop.....	6 60
On account of house-furnishing supplies.....	922 11
On account of laundry, cooking, warming, bathing, and lighting fixtures.....	639 31
On account of improvements and repairs upon premises.....	852 36
On account of expenses of exhibition before Legislature.....	44 00
On account of miscellaneous expenses.....	16 77
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	<u>\$18,527 80</u>

Adding to the above footing of eighteen thousand five hundred and fifty-seven dollars and eighty cents (\$18,527 80), the salary of the Superintendent, eight hundred dollars (\$800 00), paid by the State Treasurer, out of the general fund, under the act for the payment of the salaries of public officers, together with the further sum of two hundred dollars (\$200), also paid by the State Treasurer to the attending physician, out of a specific appropriation made by the Legislature of 1859, for which amounts no warrants

were issued by the Board, and deducting from the sum thus found the amount refunded by counties on account of pupils' clothing, one thousand three hundred and twenty dollars and seventy-nine cents (\$1,320 79), as per Auditor's statement hereto appended, we have eighteen thousand two hundred and thirty-seven dollars and one cent (\$18,237 01), as the actual expenses of the Institute for the past year.

If we compare this result with the expenses of the previous year, viz: \$19,162 13, less \$1,068 86 refunded on account of pupils' clothing, or \$18,093 27, and take into account the greatly enhanced prices of all kinds of supplies and labor which have since ruled, it will be made evident that the most rigid economy has been exercised in our last year's disbursements. While it has always been our aim to carry on the Institution with the smallest possible outlay, consistent with efficiency of management, we have felt doubly impelled, in the present emergency, to be watchful in this regard, and have therefore limited our expenditures to objects of prime necessity, deferring action upon all else, however desirable, until future appropriations are made by the General Assembly.

At the date of our last annual report, there remained to our credit, in the State treasury, (see Auditor's Statement, Appendix A,) an undrawn balance of three thousand eight hundred and six dollars and twenty-four cents (\$3,806 24). Subsequent to that date, the sum of one thousand three hundred and twenty dollars and seventy-nine cents (\$1,320 79), refunded by counties for advances on account of pupils' clothing, etc., was added to said balance, making the total amount subject to draft five thousand one hundred and twenty-seven dollars and three cents (\$5,127 03).

By the report of our secretary (Appendix B,) it will be seen that warrants were drawn on the Auditor against the fund just mentioned, amounting to five thousand one hundred and twenty-four dollars and fifty-nine cents (\$5,124 59,) leaving a balance of two dollars and forty-four cents (\$2 44,) as per Auditor's statement.

As was stated in a preceding paragraph, the amount of all the warrants drawn by the Secretary is eighteen thousand five hundred and fifty-seven dollars and eighty cents (\$18,557 80.) Deducting from this sum the warrants drawn upon the Auditor, viz: Nos. 1-48, 51, 57, 73, 75, 78, 79, and 269-276, amounting to five thousand one hundred and twenty-four dollars and fifty-nine cents, (\$5,124 59,) as above, we have as the total amount drawn upon your Excellency, in accordance with an agreement between your



self and the Board, thirteen thousand four hundred and thirty-three dollars and twenty-one cents (\$13,433 21.)

In our report of last year, made to the General Assembly, we asked of that body an appropriation of twenty thousand dollars (\$20,000) for the current support of the Institute during the year, commencing on February 1, 1863, and ending on January 31, 1864, and a like sum for the following year; but the Legislature failing to make such appropriations, the Board was left without the necessary means for carrying on the Institution during the two years specified, the balance of a previous appropriation, above cited, having been consumed prior to said term, as contemplated by law. In this emergency your Excellency came promptly to our relief, by proposing to furnish the requisite funds to keep the Institute in operation until the convening of the next Legislature, asking us at the same time to furnish you with an estimate of the amount which would be needed for this purpose, embracing only our most imperative wants. This estimate was submitted to you through our President, and though the cost of all kinds of supplies, as well as labor, has continued to advance, we have been able, so far, to keep within the same, as will be seen by the following statement, which includes the estimate just mentioned:

Amount required to meet claims outstanding on Feb.	
1, 1863.....	\$3,317 31
Estimated cost of support from Feb. 1, 1863, to Jan. 31,	
1864.....	16,975 00
Estimated cost of support from Feb. 1, 1864, to Jan. 31,	
1865.....	17,000 00
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	37,292 31
Deduct amount of warrants drawn as previously stated	13,433 21
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Balance of estimate available from date to Jan. 1, 1865	\$23,859 10
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Deducting from this balance the estimate of seventeen thousand dollars (\$17,000,) for the year commencing on February 1, 1864, we have left the sum of six thousand eight hundred and fifty-nine dollars and ten cents (\$6,859 10,) available from now until the date just mentioned, which sum is deemed sufficient for our needs.

In conclusion, we would refer your Excellency to the accompanying report of the Superintendent for a detailed account of the

past year's operations and present condition of the several departments of the Institute.

Indianapolis, November 1, 1863.

ANDREW WALLACE, *President.*

Attest:

JOHN S. SPANN, }  
JOHN BEARD, } *Trustees.*

T. A. LEWIS,  
*Secretary.*



## APPENDIX A.

### AUDITOR'S STATEMENT.

STATE OF INDIANA, }  
AUDITOR'S OFFICE, Indianapolis, Nov. 1, 1863. }

*Trustees of Indiana Institute  
for the Education of the Blind:*

GENTLEMEN:—Below you will find an abstract of the account of your institution for the fiscal year, ending October 31, 1863, as follows:

Balance undrawn, Nov. 1, 1862.....	\$3,806 24
Receipts from counties on account of pupils' clothing, &c.....	1,320 79
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	\$5,127 03
Amount of warrants paid.....	5,124 59
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Balance, November 1, 1863.....	\$ 2 44

Respectfully,

J. RISTINE,

Auditor of State.

# APPENDIX B.

## SECRETARY'S REPORT.

### *Warrants Issued by Order of the Trustees.*

Date.	No.	TO WHOM ISSUED, AND ON WHAT ACCOUNT.	Amount.
1862.			
November 5.	1	W. H. Churchman, current expenses.....	\$260 57
"	2	Thomas Simonds, provisions.....	23 95
"	3	Thomas Simonds, provisions.....	44 60
"	4	John R. Budd, provisions.....	15 61
"	5	Thomas Simonds, provisions.....	32 50
"	6	E. C. Mayhew & Co., pupils' clothing.....	189 75
"	7	Jacob Traub, vegetables.....	20 77
"	8	Church & Co., flour and feed.....	52 39
"	9	Hogshire & Hunter, provisions.....	52 85
"	10	F. P. Keehn, meat.....	69 80
"	11	A. L. Tilford, mattress.....	7 50
"	12	Hawthorn & Buchanan, queensware.....	8 00
"	13	Gas Company, gas.....	34 50
"	14	F. Goepfer, pupils' clothing.....	117 60
"	15	And. Taylor, flour.....	36 35
"	16	A. Wallace, groceries and provisions.....	184 49
"	17	W. & H. Glenn, dry goods.....	115 82
"	18	Browning & Sloan, drugs, &c.....	23 15
"	19	O. B. Stout & Bro., potatoes.....	99 00
"	20	Tarleton & Keen, provisions.....	35 53
"	21	John Reilly, Milk.....	18 00
"	22	Jas. Boyd, meat.....	9 26
December 3.	23	W. H. Churchman, current expenses.....	272 18
"	24	Williamson & Haugh, blacksmithing.....	11 60
"	25	James Klansner, flower pots.....	14 10
"	26	William Paff, carpenter work.....	12 25
"	27	John R. Budd, butter.....	9 32
"	28	F. P. Keehn, meat.....	58 10
"	29	J. B. Osgood, painting and glazing.....	200 00
"	30	Wm. P. Wallace, butter.....	52 32
"	31	Wm. C. Hubbard, brick.....	12 00
"	32	Church & Co., flour and feed.....	89 60
"	33	And. Wallace, groceries.....	26 77
"	34	Cancelled.....	
"	35	G. Schurman, groceries and provisions.....	6 02
"	36	Jas. Boyd, meat.....	29 45
"	37	Cancelled.....	
"	38	Gas Company, gas.....	50 25
"	39	Jacob Traub, vegetables.....	19 05
"	40	L. S. Newell, salary as teacher.....	112 50
"	41	Miss A. A. Dyer, salary as teacher.....	75 00
"	42	G. M. Ballard, salary as teacher.....	125 00
"	43	Miss S. J. Larned, salary as teacher.....	75 00
"	44	Mrs. H. A. Moore, salary as teacher.....	75 00
"	45	Miss E. A. Dawson, salary as teacher.....	50 00



## Warrants Issued by Order of the Trustees—Continued.

Date.	No.	TO WHOM ISSUED, AND ON WHAT ACCOUNT.	Amount.
1862.			
December 3.	46	John Reilly, milk .....	\$24 00
"	47	C. F. Wishmeyer, Wood.....	920 50
1863.			
February 4.	48	W. H. Churchman, current expenses.....	543 25
"	49	Cancelled.	
"	50	Cancelled.	
"	51	Mrs. E. J. Price, salary as Matron.....	87 50
"	52	L. S. Newell, salary as teacher.....	112 50
"	53	G. M. Ballard, salary as teacher.....	125 00
"	54	Miss A. A. D. er, salary as teacher.....	75 00
"	55	Miss S. J. Larn-d, salary as teacher.....	75 00
"	56	Mrs. H. A. Moore, salary as teach r.....	75 00
"	57	Miss E. A. D wson, salary as teacher.....	50 00
"	58	A. Wallace, salary as President of Board.....	25 00
"	59	John Beard, salary as trustee and mileage.....	50 20
"	60	T. A. Lewis, salary as Secretary of Board.....	25 00
"	61	Hog-shir & Hunter, groceries.....	96 43
"	62	W. & H. Glenn, Pupils' clothing.....	96 39
"	63	Browning & Sloan, drugs, etc.....	37 30
"	64	C. A. Woodbridge, Queensware.....	19 75
"	65	Dantor h & Simpson, Groceries.....	13 65
"	66	L. H. Tyler, dry goods.....	82 01
"	67	James Boyd, meat.....	188 70
"	68	Ram-ey & Hanning, plumbing.....	128 12
"	69	Byrket & Beam, carpenter work.....	42 06
"	70	Gas Company, gas, Dec. and Jan.....	125 25
"	71	Moritz, Bro. & Co., pupils' clothing.....	10 00
"	72	Tousey & Byram.....	162 42
"	73	Ames Scott, sawing wood.....	60 00
"	74	Dumont & Sinker, laun ry fixtures.....	13 18
"	75	W. W. Henderson, plastering.....	39 50
"	76	J. W. Copeland, pupils' clothing.....	9 49
"	77	C. L. Holmes, groceries.....	59 74
"	78	Wm. Paff, repairs.....	43 87
"	79	Anthony Wiegand, plants.....	9 35
"	80	Lang & Buscy, flour.....	32 67
"	81	Tarleton & Keen, provisions.....	22 80
"	82	Bowen, Stewart & Co., books, etc.....	42 10
"	83	McCord & Wheatley, lumber.....	22 50
"	84	Middleton, Strobbridge & C., printing.....	29 00
"	85	F. Goepfer, pupils' clothing.....	40 10
"	86	Jacob Traub, vegetables.....	41 17
"	87	W. W. Henderson, brics-laying.....	26 25
"	88	Jones, V nedge & Co., pupils' clothing.....	52 10
"	89	John Reilly, milk.....	32 00
"	90	A. Wallace, groceries.....	195 36
March 4.	91	W. H. Churchman, current expenses.....	249 78
"	92	Gas Company, gas.....	59 25
"	93	Tarleton & Keen, groceries and provisions.....	41 02
"	94	W. & H. Glenn, dry goods.....	41 20
"	95	Church & Co., flour, etc.....	122 02
"	96	Munson & Johnston, furnaces, etc.....	258 10
"	97	B. F. Tuttle, groceries.....	20 09
"	98	C. A. Woodbridge, Queensware.....	4 72
"	99	Jacob Traub, vegetables.....	15 90
"	100	John Reilly, milk.....	64 00
"	101	Wm. Sheeis, rent of hall.....	25 00
"	102	Cancelled.	
"	103	James Boyd, meat.....	82 81
"	104	A. Wallace, groceries.....	27 15
March 31.	105	W. H. Churchman, current expenses.....	200 00
"	106	Mrs. E. J. Price, salary as matron.....	87 50
"	107	Andrew Wallace, salary as President.....	25 00
"	108	John Beard, salary as Trustee, and mileage.....	50 20
"	109	T. A. Lewis, salary as Secretary.....	25 00
"	110	S. McGiffin, groceries.....	51 20
"	111	Church & Co., flour and feed.....	93 40
"	112	Mary Boswell, provisions.....	29 75
May 6.	113	Wm. H. Churchman, current expenses.....	292 57
"	114	John Reilly, milk.....	72 00
"	115	John H. Batty, meat.....	90 48
"	116	Allen & Hinesley, carriage hire.....	9 00
"	117	Speigel, Thoms & Co., house furnishing.....	31 95
"	118	Jacob Traub, vegetables.....	50 35

## Warrants Issued by Order of Trustees.—Continued.

Date.	No.	TO WHOM ISSUED, AND ON WHAT ACCOUNT.	Amount.
1863.			
May 6.	119	Wallace & Titcomb, provisions.....	\$26 10
"	120	Andrew Wallace, groceries.....	140 74
"	121	Alford, Mills & Co., groceries.....	241 13
"	122	Browning & Sloan drugs, etc.....	18 45
"	123	W. W. Hender-on, repairs.....	12 50
"	124	B. F. Goodheart, flour.....	39 00
"	125	C. L. Holmes, groceries.....	92 30
"	126	P. R. Perrine, coal.....	253 30
"	127	Wm. Hannaman, drugs, etc.....	10 84
"	128	Jones, Vinnedge & Co., pupils' clothing.....	36 20
"	129	Hume, Lord & Co., dry goods.....	48 72
"	130	J. B. Wilson, hardware.....	57 50
"	131	L. S. Newell, salary as teacher.....	112 50
"	132	Miss A. A. Dyer, salary as teacher.....	75 00
"	133	Miss E. A. Dawson, salary as teacher.....	50 00
"	134	Mrs. H. A. Moore, salary as teachers.....	75 00
"	135	Miss S. J. Larned, salary as teacher.....	75 00
"	136	W. H. Churchman, salary.....	100 00
"	137	Gas Company, gas.....	68 30
"	138	Wright, Bates & Maguire, groceries.....	145 05
June 3.	139	W. H. Churchman, current expenses.....	343 18
"	140	Tarleton & Keen, groceries.....	22 41
"	141	Gas Company, gas.....	24 40
"	142	L. H. Tyler, dry goods.....	18 38
"	143	W. R. Hogshire & Co., groceries.....	443 48
"	144	Church & Co., flour.....	100 70
"	145	Jacob Traub, vegetables.....	10 85
"	146	John Brunner, vegetables.....	22 20
"	147	Austin Ballard, Institute seal.....	7 00
"	148	J. H. Baldwin, pupils' clothing.....	36 18
"	149	Weaver & Williams, funeral expenses.....	33 00
"	150	Fred. P. Rusch, provender.....	7 00
"	151	John Reilly, milk.....	8 00
"	152	H. S. Johnson, cows.....	65 00
"	153	Insane hospital, potatoes.....	68 64
"	154	John H. Batty, meat.....	115 88
"	155	A. Wallace, groceries.....	226 08
"	156	Cancelled.....	
July 1.	157	W. H. Churchman, current expenses.....	135 78
"	158	Miss S. J. Larned, salary as teacher.....	75 00
"	159	Mrs. H. A. Moore, salary as teacher.....	75 00
"	160	Miss A. A. Dyer, salary as teacher.....	75 00
"	161	Miss E. A. Dawson, salary as teacher.....	50 00
"	162	L. S. Newell, salary as teacher.....	125 00
"	163	Mrs. E. J. Price, salary as matron.....	87 50
"	164	W. H. Churchman, salary.....	50 00
"	165	W. H. Churchman, wages of employees.....	160 20
"	166	John Brunner, provisions.....	51 40
"	167	Andrew Gass, meat.....	116 48
"	168	J. Langston, provisions.....	12 82
"	169	A. Wallace, groceries.....	244 25
"	170	Merrill & Co., books, stationery, &c.....	14 85
"	171	Wilmot & Thayer, pupils' clothing.....	22 40
"	172	A. J. Burkhardt, provisions.....	8 55
"	173	W. & H. Glenn, dry goods.....	148 17
"	174	Tousey & Byram, dry goods.....	96 53
"	175	Moses Myer, pupils' clothing.....	16 00
"	176	W. R. Hogshire & Co., provisions.....	33 56
"	177	F. Goeppe, pupils' clothing.....	95 95
"	178	Jones, Hess & Davis, dry goods.....	60 57
"	179	J. H. Ross, coal.....	8 00
"	180	Nickum & Parrott, provisions.....	19 14
"	181	D. J. Callinan, pupils' clothing.....	16 60
"	182	Mrs. A. L. Tilford, house furnishing.....	6 00
"	183	Glaser & Bro's., pupils' clothing.....	22 50
"	184	Hume, Lord & Co., dry goods.....	10 80
"	185	M. Hunter & Co., pupils' clothing.....	36 50
"	186	Jones, Vinnedge & Co., pupils' clothing.....	11 80
"	187	J. H. Baldwin, pupils' clothing.....	6 53
"	188	G. Schurman, groceries and provisions.....	11 59
"	189	P. R. Perrine, coal.....	80 00
"	190	Willard & Stowell, music and instruments.....	26 49
"	191	Andrew Gass, meat.....	131 04
"	192	Gas Company, gas.....	18 75



*Warrants Issued by Order of Trustees.—Continued.*

Date.	No.	TO WHOM ISSUED, AND ON WHAT ACCOUNT.	Amount.
1863.			
July 1,	193	Charles Cox, stoves, tinware etc.....	\$143 20
"	194	Browning & Sloan, drugs, etc.....	36 14
"	195	Andrew Wallace, salary as President.....	25 00
"	196	John Beard, salary and mileage as Trustee.....	41 80
"	197	John S. Spann, salary as trustee.....	16 67
"	198	Wm. M. Smith, salary and mileage as trustee.....	30 66
"	199	T. A. Lewis, salary as Secretary.....	25 00
August 5,	200	W. H. Churchman, current expenses.....	87 98
"	201	W. H. Churchman, wages of employees.....	154 87
"	202	W. W. Henderson, repairs.....	12 00
"	203	R. Hodges, repairs.....	41 75
"	204	John Brunner, vegetables.....	46 00
"	205	Mrs. E. J. Price, carpeting.....	37 95
"	206	S. McGiffen, repairs.....	21 50
"	207	Gas Company, gas.....	9 00
"	208	G. W. Geisendorff & Co., pupils' clothing.....	6 20
"	209	O. B. Stout & Bro., groceries and provisions.....	43 98
"	210	Andrew Gass, meat.....	61 81
"	211	W. H. Turner, one horse.....	150 00
"	212	A. J. Burkhart, provisions.....	11 62
"	213	Bowen, Stewart & Co., books, etc.....	32 80
"	214	J. F. Wingate, groceries and provisions.....	45 12
"	215	Journal Company, printing.....	14 85
"	216	A. J. Hinesley, harness repairs.....	13 15
"	217	Alford, Talbot & Co., groceries.....	73 98
"	218	Andrew Wallace, groceries.....	88 03
September 2,	219	W. H. Churchman, current expenses.....	59 40
"	220	W. H. Churchman, wages of employees.....	152 00
"	221	Gas Company, gas.....	13 50
"	222	Miss Jane Loman, pupils' clothing.....	86 68
"	223	Fred P. Rusch, provender.....	29 00
"	224	Richard Hodges, repairs.....	32 75
"	225	W. R. Hog-hire & Co., groceries and provisions.....	59 40
"	226	Andrew Wallace, groceries.....	15 65
"	227	John Brunner, provisions.....	58 60
"	228	J. F. Wingate, provisions.....	54 47
"	229	Andrew Gass, meat.....	56 63
"	230	C. L. Holmes, groceries and provisions.....	20 30
"	231	Danforth & Simpson, groceries and provisions.....	28 92
"	232	A. J. Burkhart, provisions.....	11 62
"	233	C. A. Woodbridge, queensware.....	12 90
"	234	W. P. Hubbard, brick.....	18 00
"	235	Sawyer & Williams, provisions.....	22 80
"	236	McCord & Wheatly, lumber.....	33 69
"	237	Jones, Hess & Davis, dry goods.....	12 20
"	238	Samuel Raymond, horse shoeing.....	10 79
October 7,	239	W. H. Churchman, salary.....	50 00
"	240	W. H. Churchman, wages of employees.....	172 80
"	241	John B. Osgood, repairs.....	10 40
"	242	Enoch Carter, provisions.....	34 87
"	243	J. Langston, provisions.....	38 83
"	244	Conrad Rode, provisions.....	10 40
"	245	John Brunner, provisions.....	63 95
"	246	W. W. Henderson, repairs.....	48 13
"	247	Mr. E. J. Price, salary as matron.....	87 50
"	248	W. & H. Glenn, dry goods.....	24 86
"	249	Browning & Sloan, drugs, etc.....	16 32
"	250	J. B. Wilson, hardware.....	22 10
"	251	Jones, Hess & Davis, dry goods.....	29 25
"	252	W. H. Churchman, current expenses.....	118 20
"	253	W. R. Hogshire & Co., groceries, etc.....	79 07
"	254	Andrew Gass, meat.....	107 56
"	255	Gas Company, gas.....	20 25
"	256	P. R. Perrine, coal.....	49 50
"	257	Munson & Johnson, stoves and house furnishing.....	69 11
"	258	Andrew Wallace, groceries.....	200 40
"	259	George Lowe, wagon repairs.....	14 55
"	260	Bowen, Stewart & Co., books, etc.....	15 65
"	261	Church & Tuttle, flour.....	116 65
"	262	Fred. P. Rusch, provender.....	13 00
"	263	Nickum & Parrot, provisions.....	17 79
"	264	Ramsay & Hanning, gas fitting and plumbing.....	106 85
"	265	John S. Spann, salary as trustee.....	25 00
"	266	John Beard, salary as trustee and mileage.....	50 20

*Warrants Issued by Order of Trustees.—Continued.*

Date.	No.	TO WHOM ISSUED, AND ON WHAT ACCOUNT.	Amount.
1863.			
October 7,	267	Andrew Wallace, salary as President.....	\$25 00
"	268	T. A. Lewis, salary as Secretary.....	25 00
"	269	Mrs. A. L. Tilford, house furnishing.....	19 50
"	270	J. W. Copeland, pupils' clothing.....	24 00
"	271	Tousey & Byram, pupils' clothing.....	57 19
"	272	F. Goepfer, pupils' clothing.....	54 75
"	273	Jones, Vinnedge & Co., pupils' clothing.....	10 50
"	274	Speigel, Thoms & Co., furniture.....	82 35
"	275	Chase & Dawes, pupils' clothing.....	45 00
"	276	Hume, Lord & Co., House furnishing.....	215 53
Total.....			\$18,557 80

Of the foregoing warrants, Nos. 1-48, 51, 57, 73, 75, 78, 79, and 269-276, amounting to the sum of \$5,124 59, were drawn on the Auditor of State, and paid out of money in the treasury, subject to draft for the support of the Institute.

The remainder, amounting to the sum of \$13,433 21, were drawn upon the Governor.

T. A. LEWIS,  
Secretary.

Indianapolis, November 1, 1863.



## APPENDIX C.

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### SUPERINTENDENT'S REPORT.

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*To the Trustees :*

GENTLEMEN :—The following summary of the operations of the Institute, during the year ending October 31, 1863, is respectfully submitted :

#### ASSISTANT OFFICERS.

Since the date of my last report, several changes have taken place in our corps of instructors, as follows :

On February 3, the middle of the last school session, Mr. G. M. Ballard resigned his position as a teacher in the Literary Department, to engage in a different field of labor. He had been connected with the Institute for upward of five years, and on leaving carried with him the esteem of his associate officers, as well as that of the pupils.

Mr. Ballard's place remained unsupplied during the remaining half of the session, but at the commencement of the present one, Mr. H. W. Ballard entered upon duty as his successor.

Mr. L. S. Newell, who had occupied the principal teachership in the Musical Department for two years prior to the commencement of the present session, has been succeeded by Mr. M. B. Clark, a gentleman of some years experience in his profession, both with the blind and the seeing.

Miss E. A. Dawson, who had been for three years in charge of the Female Handicraft Department, and was re-appointed to the same position for the present session, declined, on account of failing health, to accept such appointment. Her place has been supplied by the engagement of Miss P. Hawley, who devotes a portion of her time to the instruction of a class in the Literary Department, in addition to the regular duties of her position.

All of these newly appointed instructors give evidence of suitable qualifications, and they have entered upon the discharge of their allotted duties with a zeal which gives promise of much usefulness in their respective spheres.

With the above named exceptions, our corps of assistant officers remains the same as that of last year; and I need only say, concerning those who have been heretofore engaged with us, that they continue to merit as formerly, the fullest confidence of your Board.

#### PUPILS.

At the commencement of the year, there were, as per last report, eighty pupils connected with the Institute. During the year sixteen new ones were received, making the total number in attendance ninety-six. Of these thirty-nine were males, and fifty-seven females. The subjoined catalogue, (Appendix E.) contains their names, residences and causes of blindness respectively, while the following table exhibits the number from each of the several counties represented in the Institute:

COUNTIES.		Males.	Females.	Total.
Adams	Co. Ind. ....	1	0	1
Allen	" " .....	1	1	2
Bartholomew	" " .....	0	1	1
Boone	" " .....	1	3	4
Carroll	" " .....	0	1	1
Clark	" " .....	0	2	2
Clay	" " .....	1	0	1
Clinton	" " .....	0	1	1
Crawford	" " .....	0	2	2
Decatur	" " .....	1	0	1
DeKalb	" " .....	1	1	2



COUNTIES.		Males.	Females.	Total.
Delaware	Co., Ind.	0	3	3
Elkhart	" "	2	2	4
Fayette	" "	1	0	1
Fountain	" "	0	3	3
Fulton	" "	1	0	1
Green	" "	0	1	1
Hamilton	" "	1	3	4
Hancock	" "	0	2	2
Harrison	" "	1	0	1
Hendricks	" "	0	1	1
Henry	" "	1	2	3
Huntington	" "	1	0	1
Jasper	" "	1	0	1
Jay	" "	1	0	1
Jennings	" "	1	0	1
Johnson	" "	1	0	1
Lagrange	" "	1	0	1
Lake	" "	0	1	1
Lawrence	" "	0	2	2
Madison	" "	1	3	4
Marion	" "	6	1	7
Marshall	" "	1	0	1
Monroe	" "	0	1	1
Montgomery	" "	2	1	3
Morgan	" "	0	5	5
Ohio	" "	1	0	1
Parke	" "	1	0	1
Porter	" "	1	0	1
Posey	" "	0	2	2
Putnam	" "	0	2	2
Ripley	" "	1	1	2
Rush	" "	0	1	1
Scott	" "	1	0	1
Shelby	" "	1	1	2
Spencer	" "	0	1	1
Steuben	" "	0	1	1
Sullivan	" "	0	1	1
Switzerland	" "	0	2	2
Tippecanoe	" "	1	0	1
Union	" "	0	1	1
Wayne	" "	2	0	2
Whitley	" "	1	1	2
		39	57	96

Of the ninety-six pupils in attendance, as above, sixteen have terminated their connection with us, as follows:

Josiah Ehrhart, Francis M. Grover, Jonathan Marquart, Hamlin T. Merrifield, Frederick W. Theis, and Katharine McKinsey, were honorably discharged at their own request, they having severally completed in a satisfactory manner, the course of study undertaken.

The five young men just mentioned, were all well qualified to pursue the business of broom-making, and several of them, other useful mechanic arts. They each expected, however, at the time of leaving the Institute, to engage in the first mentioned branch.

Napoleon B. Mode, Helen M. Ayers and Lydia J. Taulbee were returned to their friends on account of feeble health.

J. Quincey Donnell, Luke Walpole and Rose A. Garrison, left informally, with the concurrence of their friends, before completing a full course of study.

Wesley Lemon and Emily J. Lewelling, were returned to their friends as having derived all the benefit from our course of study of which they were deemed capable.

Hannah O. Edwards was discharged on account of having entered into a matrimonial engagement with a former pupil of the Institute, such alliances being considered, in all cases, ill-advised, at least, if not in a measure reprehensible.

Lewis C. Fitzpatrick, an orphan lad from Henry county, in the tenth year of his age, died on the 20th of May last, from typhoid fever. His remains were interred, with appropriate solemnities, in a lot belonging to the Institute, in our city cemetery.

### HEALTH.

With the exception just mentioned, there have been no cases of serious illness in our family since the last report. On the contrary, we are permitted to record a year of unusual exemption from all varieties of sickness.

### DEPARTMENT OF PUPILS.

Not the least important part of the training embraced in the educational scheme of an institution like ours, is that which has reference to the general development and formation of character, as well as the establishment of correct personal habits, both of body



and mind. And I have great pleasure in being able to assure your Board that in this direction a marked and steady progress is visible among our pupils. This result should be the more gratifying to you and all others interested, in view of the need which once existed in the school.

The discipline of our household is designed to be, as near as possible, like that of a well regulated private family, depending more upon the inculcation of right principles than the enforcement of specific rules, by the affixing of penalties for their disobedience. Indeed, we have never employed any written code, or formal system of rules, for the reason that we believe such an establishment can be more easily and intelligently governed upon the plan above indicated. When pupils are expected and encouraged to test for themselves the quality or fitness of their actions by the application of correct principles, they make much better progress in the important work of self-government than when a mere blind obedience to the requirements of set forms of law is exacted.

### LITERARY DEPARTMENT.

The progress of the pupils in their various branches of study during the year just closed, was at least equal to that of any previous one.

No change, worthy of note, in the course of study and organization of the classes, from that heretofore reported, has taken place, excepting that since the commencement of the current session our pupils have been confined to a more limited number of studies in hands at one time, and those, for the most part, of an elementary character. It was found, in view of the crude state in which the school came into the hands of the present management, that more had been attempted than could be properly accomplished without a fuller acquaintance, on the part of the pupils, with the rudimental branches. Hence the change alluded to.

The present classification is as follows:

Orthography.....	4 classes.
Reading.....	3 "
Object Lessons.....	1 "
Writing.....	3 "
Arithmetic.....	5 "
Geography, (descriptive).....	3 "

Geography, (physical).....	1 classes.
English Grammar.....	2 “
Algebra.....	1 “

### MUSICAL DEPARTMENT.

In this department our arrangements for the present session are such as to insure increased variety and thoroughness of instruction.

During the preceding session, very little attention was given to instrumental music, excepting the usual amount of piano-forte practice; but we have now under instruction quite a class of guitar scholars, besides a respectable sized orchestra, embracing learners upon both wind and stringed instruments. A list of these, and the piano-forte scholars, will be found below.

The entire school, with very few exceptions, receive vocal instruction in three classes, and through the well-directed energy of the appropriate teachers, the scholars are making commendable advancement in singing, as well as in their instrumental practice.

The following classification shows the number at present receiving lessons upon the several instruments employed, viz:

Upon the Piano-forte.....	29
Upon the Guitar.....	12
Upon the Violin.....	16
Upon the Viola.....	1
Upon the Violincella.....	1
Upon the Double Bass.....	1
Upon the Flute.....	2
Upon the Clarinet.....	2
Upon the Cornet A. Piston.....	1
Upon the French Horn.....	2
Upon the Sax Horn, (Baritone).....	1

### HANDICRAFT DEPARTMENT.

The male branch of this department is still successfully conducted without cost to the Institution, upon the plan set forth in previous reports; that is, by giving the labor of the apprentices to the master workman as a remuneration for their instruction, the latter furnishing all materials at his own cost. The number of ar-



ticles manufactured in the shops during the past year, as furnished by the gentleman in charge, is as follows:

Sweeping brooms.....	17,160
Clothes brooms.....	60
Scrubbing brushes.....	426
Shoe brushes.....	180
Hair brushes.....	39
Clothes brushes.....	12
Horse brushes.....	16
Yards of rag carpet.....	825
Door mats.....	16
Chairs seated with cane.....	7

The female pupils have been occupied during a portion of each day, as heretofore, in learning various kinds of fancy work, sewing, knitting, etc.

The fancy work is readily sold to persons visiting the Institute, and the receipts therefor more than defray the cost of materials and instruction, as will be seen by the statement inserted below. The sewing and knitting are done for the use of the household, and are therefore not a direct source of income.

The following named articles were made by the girls during the year, under the supervision of the appropriate teachers:

Aprons.....	19
Bead work—number of pieces.....	1,038
Bed comforts.....	15
Bed spreads.....	31
Bed ticks.....	10
Chemises.....	55
Drawers, pairs.....	44
Dress skirts.....	100
Handkerchiefs.....	149
Hose, pairs knit.....	32
Lace, yards knit.....	30
Lounge cover.....	1
Mattresses.....	2
Napkins.....	94
Night dresses.....	4
Pillow slips.....	79

Pillow ticks.....	9
Repairs.....	299
Sheets.....	71
Table covers.....	3
Tatting, yards.....	6
Tidys, knit.....	2
Toilet covers.....	17
Towels.....	50
Under skirts.....	16
Under waists.....	7

The value of the labor performed upon the articles above enumerated, exclusive of the beadwork, is \$152 88. This amount, though not large, is so much saved to the Institution, and considering the very short time which the girls are able each day to devote to sewing, is deemed quite creditable to the lady in charge, as well as themselves.

Statement of receipts and expenditures on account of beadwork, during the year ending October 31, 1863:

## C R.

By receipts for manufactured articles during the year ...	\$527 64
By value of manufactured articles on hand at close of year .....	35 15
By value of materials on hand at close of year.....	200 48
	<hr/>
	\$763 27

## D R.

To value of manufactured articles on hand at beginning of year .....	\$49 00
To value of materials on hand at beginning of year ....	122 45
To paid for materials during the year.....	192 70
To paid for instruction during the year.....	100 00
To paid pupils for overwork during the year.....	93 45
	<hr/>
	\$557 60
Balance in favor of Institute .....	205 67
	<hr/>
	\$763 27



## CONCLUSION.

I can not consent to close this brief summary of our past year's history, without adverting to the present prosperous condition of our interesting charge, in which there is much to awaken in the breasts of all interested, the profoundest feelings of gratitude towards the Supreme Ruler of the Universe. While in the present distracted condition of our country, many similar institutions in the Southern and Western States are either wholly suspended, or so crippled in their operations, as to greatly limit their sphere of usefulness, it has been vouchsafed to ours to continue without interruption in its noble mission of dispensing the blessings of education to the unfortunate children of the State for whose benefit it was established.

True, the omission of the last Legislature to make the usual appropriations for the maintenance of the several State institutions, as well as the other departments of government, has prevented the accomplishment of some desirable ends which were had in contemplation, and, for a time, even threatened us with the misfortune of a two years' suspension; but yet we have had the good fortune to be provided from other sources with sufficient means to meet the ordinary expenses of the Institution, and thus to continue it in successful operation up to the present time, with every assurance that it will be so sustained until after the next Legislature shall have made the requisite provision for its support.

For the attainment of this happy result, the inmates of the Institute, and the friends of humanity throughout the commonwealth, are greatly indebted to the enlightened policy and well-timed efforts of His Excellency, Gov. O. P. Morton, who, in order to avert the calamity impendent over this and the other Benevolent Institutions of the State, was willing to assume in his official capacity, the onerous responsibility of providing the requisite means for their sustenance during the recess of the General Assembly. In view of the earnest solicitude for the welfare of these Institutions, which is felt by every citizen of Indiana, without distinction of party, it cannot for a moment be doubted that the course of our worthy Chief Magistrate, in this unhappy emergency, will be cordially sustained by the next Legislature and his fellow-citizens at large.

Respectfully submitted,

W. H. CHURCHMAN, *Superintendent.*

INDIANAPOLIS, November 1, 1863.

## APPENDIX D.

*List of Papers sent gratuitously to the Institute during the year, for which the thanks of the officers are due.*

NAMES OF NEWSPAPERS.	WHERE PUBLISHED.
Western Christian Advocate.....	Cincinnati, Ohio.
Christian Herald.....	Cincinnati, Ohio.
North Western Christian Advocate.....	Chicago, Ill.
Herald & Era.....	Indianapolis.
Weekly Christian Record.....	Indianapolis.
New Albany Weekly Ledger.....	New Albany.
Starke County Press.....	Knox.
Democratic Pharos.....	Logansport.
Indiana School Journal.....	Indianapolis.
Dwight's Journal of Music.....	Boston, Mass.



# APPENDIX E.

## CATALOGUE OF PUPILS.

*List of Pupils in attendance during the year ending October 31, 1863.*

Number.	NAME.	RESIDENCE.	CAUSE OF BLINDNESS.
MALES.			
1	Bechtoldt, Louis.....	Whitley county.....	Accident.
2	Best, John W.....	Huntington county..	Amaurosis.
3	Burk, Charles.....	Boone county.....	Congenital.
4	Cranor, Philander.....	Wayne county.....	Congenital.
5	Curry, James W.....	Jasper county.....	Ophthalmia.
6	Dix, Jonathan L.....	Parke county.....	Ophthalmia.
7	Donnell, J. Quincy.....	Decatur county.....	Amaurosis.
8	Ebrhart, Josiah.....	Wayne county.....	Ophthalmia.
9	Finton, John.....	Montgomery county.	Accident.
10	Fitzpatrick, Lewis C.....	Henry county.....	Accident.
11	Frasier, Charles M.....	Porter county.....	Scrofula.
12	Garretson, Wm G.....	Madison county.....	Congenital.
13	Gray, John T.....	Marion county.....	Ophthalmia.
14	Green, Joseph.....	Fayette county.....	Ophthalmia.
15	Grover, F. M.....	Jay county.....	Amaurosis.
16	Haller, John W.....	DeKalb county.....	Congenital.
17	Huckin, Thomas W.....	Montgomery county.	Ophthalmia.
18	Lemon, Henry.....	Elkhart county.....	Amaurosis.
19	Lemon, Wesley.....	Elkhart county.....	Amaurosis.
20	Manning, Wm. S.....	Hendricks county.....	Measles.
21	Marquart, Jonathan.....	Allen county.....	Congenital.
22	Mathies, George W.....	Tippecanoe county..	Scrofula.
23	Merrifield, H. T.....	Lagrange county.....	Ophthalmia.
24	Moe, Napoleon B.....	Harrison county.....	Amaurosis.
25	McLaughlin, Thomas.....	Jennings county.....	Ophthalmia.
26	Newland, G. M. Dallas.....	Marion county.....	Ophthalmia.
27	Newland, Robert A.....	Marion county.....	Ophthalmia.
28	Record, J. William.....	Marion county.....	Epilepsy.
29	Spenny, J. Milton.....	Clay county.....	Ophthalmia.
30	Sullivan, Thomas.....	Adams county.....	Ophthalmia.
31	Taylor, Lawrence D.....	Marshall county.....	Ophthalmia.
32	Theis, Frederick.....	Ohio county.....	Accident.
33	Toombs, F. H.....	Scott county.....	Congenital.
34	Town, Lyman M.....	Fulton county.....	Accident.
35	Walpole, Luke.....	Marion county.....	Scarlet fever.
36	Wilkison, Martin.....	Johnson county.....	Congenital.
37	Winter, Frederick W.....	Ripley county.....	Scrofula.
38	Winterrowd, H. C.....	Shelby county.....	Accident.
39	Yeaman, Edward D.....	Marion county.....	Accident.

## List of Pupils—Continued.

No.	NAME.	RESIDENCE.	CAUSE OF BLIND- NESS.
FEMALES.			
40	Aldrich, Helen J.	Steuben county.	Amaurosis.
41	Armstrong, E. R.	Delaware county.	Ophthalmia.
42	Anderson, Mary J.	Putnam county.	Amaurosis.
43	Ayres, Helen M.	Switzerland county.	Congenital.
44	Baugh, Cynthia E.	Monroe county.	Accident.
45	Bechtoldt, Nancy J.	Whitley county.	Congenital.
46	Bixler, Sophia.	Allen county.	Ophthalmia.
47.	Briggs, Louisa.	Clark county.	Ophthalmia.
48	Bross, M. Amelia.	Carroll county.	Scrofula.
49	Bryant, Juliette G.	Lawrence county.	Scrofula.
50	Coker, Martha A. E.	Clark county.	Scrofula.
51	Cornwell, Martha M.	Green county.	Congenital.
52	Cundiff, Frances H.	Putnam county.	Ophthalmia.
53	Curtiss, Julia A.	Elkhart county.	Ophthalmia.
54	Davis, Sarah Ann.	Madison county.	Scrofula.
55	Dixon, Catharine E.	Delaware county.	Erysipelas.
56	Edwards, Hannah O.	Spencer county.	Ophthalmia.
57	Fitzpatrick, Louisa M.	Delaware county.	Cataract.
58	Fuhrer, A. Cornelia.	Posey county.	Ophthalmia.
59	Garri-on, Martha.	Morgan county.	Congenital.
60	Garrison, Melissa.	Morgan county.	Congenital.
61	Garrison, Phebe.	Morgan county.	Congenital.
62	Garrison, Rose A.	Morgan county.	Congenital.
63	Garrison, Susan E.	Morgan county.	Congenital.
64	Green, C. Anna.	Fountain county.	Cataract.
65	Green, Eliza B.	Fountain county.	Cataract.
66	Green, Elizabeth.	Fountain county.	Cataract.
67	Griffith, Anna Maria.	Switzerland county.	Scarlet Fever.
68	Hamilton, M. Elizabeth.	Boone county.	Scrofula.
69	Huffman, Almira.	DeKalb county.	Ophthalmia.
70	Hungate, Minerva J.	Lawrence county.	Ophthalmia.
71	Jones, Eleanor J.	Posey county.	Ophthalmia.
72	Kelly, Julia A.	Hamilton county.	Scrofula.
73	Lemon, Esther.	Elkhart county.	Congenital.
74	Lewelling, Emily.	Henry county.	Amaurosis.
75	Livingston, Frances B.	Marion county.	Amaurosis.
76	Maloney, Mary.	Madison county.	Ophthalmia.
77	Miles, Emily A.	Hendricks county.	Congenital.
78	McCain, Sarah J.	Crawford county.	Congenital.
79	McClellan, Lucina E.	Sullivan county.	Amaurosis.
80	McKinsey, Catharine.	Clinton county.	Congenital.
81	McQueen, Sarah E.	Bartholomew county.	Amaurosis.
82	McMechin, Caroline E.	Crawford county.	Ophthalmia.
83	Oakes, Henrietta.	Hancock county.	Scrofula.
84	Pheni, Eliza.	Union county.	Cataract.
85	Ritchie, Melissa J.	Hamilton county.	Ophthalmia.
86	Scott, Harriet F.	Hamilton county.	Measles.
87	Smith, M. Jane.	Montgomery county.	Scarlet Fever.
88	Smith, M. Louisa.	Lake county.	Measles.
89	Taulbee, Lavinia C.	Boone county.	Amaurosis.
90	Taulbee, Lydia J.	Boone county.	Amaurosis.
91	Taylor, Amanda.	Henry county.	Ophthalmia.
92	Thomas, P. Josephine.	Hancock county.	Ophthalmia.
93	Turner, Susan A.	Rush county.	Congenital.
94	Vasbinder, Hannah.	Madison county.	Ophthalmia.
95	Watson, Mary J.	Shelby county.	Erysipelas.
96	Winter, M. Minnie.	Ripley county.	Scrofula.



## APPENDIX F.

# CIRCULAR.

### LOCATION AND OBJECT OF THE INSTITUTION.

The Indiana Institute for the Education of the Blind is located at Indianapolis, the capital of the State, and occupies a healthful and beautiful site in the northern part of the city.

It has for its object the moral, intellectual and physical training of the young blind of both sexes residing in the State.

It is, therefore, an educational establishment, and not an asylum for the helpless, or a hospital for the treatment of disease.

It was founded in the year 1847, conformably to an act of the Legislature of the State, from which body it receives its entire support, through the medium of direct appropriations made upon estimates of its wants, furnished by the officers in charge.

### ORGANIZATION AND MANAGEMENT.

The Institution is organized under three separate departments: the School, the Industrial, and the Household, each performing its respective office of ministering to the improvement and comfort of the pupils.

The general government of the Institute is entrusted by the Legislature to a Board of Trustees, elected by that body, while the immediate control and management of its several departments are confided to a general Superintendent, chosen by the Board.

The Superintendent is assisted in the school and industrial departments by competent instructors, and in the household department by an experienced Matron, who administers the domestic concerns, having the immediate supervision of the female pupils when

out of school, and the direction of the several domestics in the performance of their allotted duties. These assistant officers also receive their appointment from the Board, upon the nomination of the Superintendent, but are directly responsible to the latter for the faithful discharge of their respective trusts.

### PLAN OF EDUCATION.

The plan of education pursued at the Institute is designed to be thoroughly practical, comprehending all that is necessary for such a development of the mental and physical powers of the blind, as is best calculated to place them on an equal footing with seeing persons in their capacity for usefulness and self-maintenance.

The course of instruction, therefore, embraces, in addition to the ordinary routine of school branches, the science and practice of vocal and instrumental music, several appropriate mechanic arts, moral and religious culture, and such other training as serves to establish becoming personal habits, energy of character, business tact, etc.

### DOMESTIC ARRANGEMENTS.

In the household department, every means that experience can suggest for the promotion of the health and comfort of the pupils, is provided. Among these are commodious, well-ventilated dormitories, school-rooms, hospitals and various other apartments; spacious halls, piazzas and out-door promenades, suitable for exercise in all kinds of weather; ample arrangement for cold, warm and shower bathing; good wholesome food and comfortable beds; prompt medical advice, with other necessary attention in case of sickness; and, above all, kind, sympathizing friends, whose duty and pleasure it is to minister to the moral and physical wants of their unfortunate charges, striving, in each of their various relations to supply to them all the desirable comforts of home.

### AGE OF PUPILS.

From ten to fourteen is the most favorable age for entering the Institute, provided the pupils have judicious care and training at home prior to that age. But as this is not always the case, and as there are many who lose their sight after that age; or, having lost it earlier, do not find an opportunity of going to school at the proper time, the regulations of the Institute allow of the admission of all



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proper subjects who are not under eight or above twenty-one years of age.

It must be borne in mind, however, by the friends of blind children, that though they have the privilege of sending them to the Institute at a later period than the one mentioned as the best, yet it is of the highest importance that they should be sent within said period; for as they grow older their neglected powers lose their susceptibility for cultivation, rendering the training more and more difficult until they become wholly incapacitated for receiving such an education as will fit them for a life of usefulness, independence and happiness. It is not uncommon to witness results of this kind, arising out of the morbid tenderness with which a blind child is regarded by his friends, they being unwilling to entrust him at the proper age to the care of strangers, lest some harm should befall him. Indeed every year's experience but serves to indicate more clearly the lamentable prevalence of this unjust neglect, as there are constantly applying for admission into the several institutions of the country those whose melancholy lot it is to lead a life of hopeless ignorance and dependence, but who might, with proper training in early youth, have become happy and useful members of society, maintaining themselves comfortably and respectably.

### TERM OF INSTRUCTION.

This is not limited to any definite number of years, but is determined in each individual case, by the acquirements of the pupil and the consequent fitness for graduating. The length of each one's term will of course depend upon his aptness to learn, and the extent of the course pursued.

### SCHOOL SESSION.

There is one session of the school in each year, commencing on the first Wednesday after the 15th day of September, and closing on the last Wednesday in June following, leaving a vacation of twelve weeks, during which time the pupils have an opportunity of visiting their homes and replenishing their clothing.

### ADMISSION OF PUPILS.

Any person desiring the admission of a pupil into the Institu-



tion, must address the Superintendent, giving definite and truthful answers to the following questions, viz:

1st. What are the names and post office address of the parents or guardians of the person in question?

2d.. Are such parents or guardians legal residents of the State of Indiana?

3d. What is the name of the person for whom application is made?

4th. What is the date of his or her birth?

5th. At what age did he or she become blind, and from what cause?

6th. Is the degree of blindness sufficient to prevent the acquirement of an education in a school for the seeing?

7th. Is the person of sound mind, and susceptible of intellectual culture?

8th. Has he or she ever been a pupil in any institution for the blind; and if so, what one?

9th. Is he or she free from bodily deformity, and all infectious diseases?

10th. What is the moral character of the applicant?

Upon the receipt of proper answers to the foregoing queries, the parties interested will be notified of the result of their application; and no person should be sent to the Institute in advance of such notification.

## GENERAL REGULATIONS.

1st. No person of imbecile or unsound mind, or of confirmed immoral character, will be knowingly received into the Institute; and in case any person shall, after a fair trial, prove incompetent for useful instruction, or disobedient to the wholesome regulations of the Institute, such pupil will be thereupon discharged.

2d. No charge is made for the boarding and instruction of pupils from the State of Indiana, but all are expected to come provided with an adequate supply of good, comfortable clothing, which must be replenished from time to time, as it becomes necessary.

3d. The stock of clothing should embrace suitable articles for both summer and winter, and a sufficient number of each kind to admit of the necessary changes for washing and repairing.

4th. All of the clothing must be sent in good order and condi-

tion, not only upon the first entrance of the pupil, but also at each subsequent return from home after the vacation.

5th. Each article should also be distinctly marked with the owners' name or initials, in order to prevent confusion or loss.

6th. In cases where the parents or guardians of pupils are unable through indigence to supply them with the necessary clothing, the same is provided by the Institution, and the amount of its cost collected by law from the respective counties in which such pupils reside.

7th. Applicants of suitable age and capacity from without the State, will be received as pupils, and furnished with boarding and tuition at the rate of \$125 00 per annum, payable half yearly in advance.

8th. It is important that all of the pupils of each year should be present at the commencement of the school session, and remain until its close. This will, therefore, be expected of them unless prevented by sickness or other emergency. In case of non-compliance with this rule on the part of any pupil without a sufficient reason, his or her right to the privileges of the Institution, will, at the discretion of the Superintendent, be forfeited.

9th. Persons visiting the pupils from abroad, cannot be accommodated with boarding and lodging at the Institute during their stay in the city.

10th. All letters to the pupils should be addressed to the care of the Institute in order to insure their prompt reception.



